

**GUIDELINES FOR SPEAKERS DELIVERING HIV/AIDS
PRESENTATION TO THE STUDENTS IN THE
BROWARD COUNTY SCHOOLS**

Students learn by a variety of methods and having a speaker come into the classroom has proven to be an effective resource. Presentation will greatly impact the students and their teachers and increase their awareness and understanding about HIV/AIDS issues.

Due to the controversial nature of the subject area, the following guidelines must be adhered to:

- All presentations must be coordinated through Health Education Services.
- Before a presentation can be scheduled, all speakers need to submit their resume, a brief outline of their lecture and a copy of any materials to be distributed.
- Speakers must contact Health Education Services to receive the information necessary to assure that their presentation will be age and grade appropriate.
- The instruction about HIV infection is a sensitive, difficult and complex topic. It will therefore be necessary for you to distinguish between your personal feelings, beliefs and values and their professional position in the teaching of HIV prevention education. Therefore, we ask that you not advocate any political organization, religious belief or sexual preference in your presentation.
- All speakers must use socially-accepted terminology at all times.
- Respect student and teacher privacy. Do not ask students to disclose information about their behavior. You have the same “no disclosure’ right.
- Allow students “to pass” if they do not want to answer a question you may pose to the group. You have the same option “to pass” if you don’t want to answer a question from a student or teacher.
- Encourage sincere inquiries. No one is to be ridiculed for asking a question.
- Provide only relevant information and be non-judgmental in your approach to this sensitive topic.
- Do not deliver any presentations until you receive written approval from Health Education Services. For further information or questions, call Health Education Services at (954) 768-8974.

GUIDELINES FOR SPEAKERS DELIVERING SEXUALLY TRANSMITTED DISEASES (STD) PRESENTATION TO THE STUDENTS IN THE BROWARD COUNTY SCHOOLS

The Sexually Transmitted Diseases (STD) presentation which is given by the Broward County Health Department has been reviewed and approved by the Health Education Services office. In scheduling this presentation, the following guidelines must be observed:

- The STD program is suitable for middle school students in grades seven and eight and high school students.
- Participation in this program is voluntary. Students must be given permission slips specifically for the slide presentation to take home to their parent/guardian. Parents/guardians that do not want to have their students view the program should follow the guidelines according to Florida Statute 233.067, Section 10. The student should be scheduled into an alternative assignment during the STD slide presentation.
- The class size should not exceed three classes, grouped together at a time.
- In order for the program to be presented at the middle school level, approval must be given by the principal in conjunction with the School Improvement Team/Parent Teacher Association/Organization, or Advisory Committee.
- When this program is presented to seventh and eighth grade students, they may be separated by sex (at the principal's discretion).
- The supervising teachers must remain with the students throughout the presentation.
- Although the Broward County Health Department instructors will make the presentation, the teachers are in charge of supervising the students.
- To set up an appointment for the slide presentation call the Broward County Health Department at 467-4807.
- For further information or questions, call Health Education Services at 768-8974.
- Due to the nature of the materials included in the presentation, strict adherence to these guidelines **must be observed**.

**CONFIDENTIALITY OF RECORDS RELATING TO THE HUMAN
IMMUNODEFICIENCY VIRUS (HIV) OR ACQUIRED IMMUNE
DEFICIENCY SYNDROME (AIDS)**

Acquired Immune Deficiency Syndrome (AIDS) is a condition that is caused by infection with the Human Immunodeficiency Virus (HIV). The Human Immunodeficiency Virus damages the immune system and eventually destroys the body's ability to fight infection and disease. People infected with the Human Immunodeficiency Virus are diagnosed as having AIDS if and when they develop one of 26 opportunistic diseases or infections listed by the Centers For Disease Control and Prevention (CDC) or if their T-cell count (one of the white blood cells that makes up our immune system) falls below 200 per measured amount of blood. AIDS is the end stage of Human Immunodeficiency Virus infection.

Due to advances in medicine and medical treatment for HIV and AIDS, some infected children, who in the past would have died prior to reaching school age, are entering our schools.

In accordance with Florida Statute 455.24, all clinical (medical/health) records dealing with HIV or AIDS must be kept confidential. **All health records, notes, and other documents that reference a person's HIV/AIDS status will be kept under lock and key.** Information regarding HIV status should not be added to a student's permanent educational or health record without written consent of the student's natural parent(s) or legal guardian(s).

Every employee has a duty to treat as highly confidential any knowledge or speculation concerning the HIV status of a student or other staff member. Violation of medical privacy is cause for disciplinary action, and/or personal liability for a civil suit.

If you have any questions regarding HIV/AIDS issues in a school situation, contact Health Education Services 768-8974.